



Easy English Podcast Show

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Welcome to this **PDF study pack**! Before you start, here's how this podcast helps you learn English naturally – just like your first language: by listening, understanding, and using real speech.

No hard grammar. Just listen and repeat. Now let's begin. 🎧

How do these podcasts help you learn English in a natural way?

- You **listen** to real-life topics, not just grammar rules.
- You learn **new words and phrases** in context, like in a real conversation.
- You hear **slow, clear English** – perfect for your ears and brain.
- You can **repeat** sentences and improve your pronunciation.
- You learn **step by step**, without stress. Just listen and understand.

What do you get in this PDF?

- **Full transcript** of the podcast episode
- **Useful words and phrases** with simple explanations
- **Short exercises** to check your understanding
- **Listen and repeat practice** to improve your speaking

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Learn English through easy real life conversation.

Happy learning!

– Your hosts, Easy English Podcast Show

Podcast Transcript – Describe Your Job in English

Mike: Hello and welcome to the Easy English Podcast Show! I am Mike.

Anna: And I am Anna. Hello everyone! We are so happy to have you here with us today for a new podcast lesson.

Mike: Today, we are talking about your job in English. This is one of the most popular topics when you meet someone for the first time!

Anna: That is so true, Mike! By the end of this episode, you will be able to describe your job in English clearly and understand how to explain your work English style to your new friends.

Mike: Please, don't worry about mistakes. We are all here to learn together. You don't need to be perfect to be great – just enjoy this English podcast!

Anna: That's right. Just listen, enjoy the conversation, and feel the rhythm of the language.

Mike: You are doing a wonderful thing for your future.

Anna: That is so true! Let's start our easy English for beginners job lesson!

Natural English Conversation About Jobs

Mike: So, Anna, I want to know more about you. What do you do?

Anna: I am a teacher. I work at a local school with many happy students. It is a very busy but fun job.

Mike: A teacher! That is a very important work. Do you work in a big building?

Anna: Yes, it is a large school. I have my own classroom. What about you, Mike? What is your job?

Mike: I am a manager. I work for a big company in the center of the city.

Anna: Oh, so you work in an office?

Mike: Yes, I work in an office every day. I sit at a desk and I use a computer for my tasks.

Anna: What kind of tasks do you have?

Mike: I write many emails, I talk on the phone, and I have meetings with my colleagues.

Anna: It sounds like you have a lot of people to talk to. Do you like your colleagues?

Mike: Yes, they are very kind and helpful. We are a good team. Tell me, Anna, what is your schedule?

Anna: I usually start at eight in the morning and I finish at three in the afternoon. My schedule is great because I have time for a walk later.

Mike: My schedule is different. I work from nine to five. It is a very standard office day.

Anna: It is so nice to share this. It feels good to describe your job in English!

Key Phrases to Describe Your Job in English

Mike: That was a very useful English conversation about work. Now, let's look at some of those important words and phrases.

Anna: Great idea! Let's start with the question: "What do you do?" This is the best way to ask about someone's job.

Mike: When someone asks, "What do you do?", they want to know your profession. You can say, "I am a doctor," "I am a teacher," or "I am a student."

Anna: Don't worry if you don't know the exact word for your job yet. You can always say, "I work in an office" or "I work for a company."

Mike: Let's talk about tasks. Tasks are the small things you do at work every day. For me, emails and meetings are my tasks.

Anna: And the word colleagues. These are the people you work with. Your colleagues are your team!

Mike: And finally, the schedule. This is your time plan. It tells you when you start and when you finish your work.

Anna: It is okay if these words feel new. You are doing a great job with these daily English job expressions.

Mike: Every small step matters. You don't need to remember everything today. Just listening is progress!

Anna: Exactly. Be proud of yourself. You are learning English for beginners at work right now!

Real-Life Examples of Talking About Work

Mike: Now, let's see how these words live in our real lives. We use these phrases when we meet new people at a party or when we talk to our family about our day.

Anna: That is so true! Imagine you are at a cafe and you meet a new friend. They ask you: "What do you do?" You can smile and say: "I am a teacher. I love my work!"

Mike: Or imagine you are talking to your neighbor. You can say: "I work for a big company. My office is very close to my house." It is a great way to start a conversation!

Anna: And what about when you are tired? You can tell your partner: “I had a lot of tasks today. My schedule was very busy!”

Mike: We all have those days! And you can add: “But my colleagues helped me. We are a great team.” It makes the work feel much better.

Anna: Even if you are a doctor, a manager, or a student, these simple phrases about your job are the same. You describe your place, your time, and your friends at work.

Mike: These job vocabulary English A1-A2 words are like tools. They help you build connections with people all over the world.

Anna: Exactly! Don’t be afraid to use them. Every time you say “I work in an office” or “I am a manager,” you are speaking real English!

Speaking Practice: Describe Your Job in English

Mike: Now, it is your turn to speak! This is your English speaking practice family—oh, wait, I mean your job practice! Don’t be shy! speak out loud.

Anna: We will go slowly. Mike will say the phrase, and then you repeat it. Are you ready? Let’s go!

Mike: Repeat after me: “I have a job.”

Anna: Very good! Now try this one: “I work in an office.”

Mike: Great! Now, let’s talk about your title. Repeat: “I am a manager.”

Anna: You are doing so well! Now try this one: “I am a teacher.”

Mike: Now, let’s talk about the people at work. Repeat: “My colleagues are kind.”

Anna: Wonderful. Now, let’s try the plan for the day. Repeat: “I like my schedule.”

Mike: And one more for the place you work. Repeat: “I work for a good company.”

Anna: Look at you! You are using what do you do English phrases like a professional.

Mike: It is okay if your voice is a little quiet. Every time you try, you win. You are building your confidence!

Anna: Yes! You are doing a truly great job today. Take a deep breath and be proud of yourself. Let’s see how much you know!

Quick Review: Work Vocabulary and Phrases

Mike: We are almost at the end of our lesson today! You have worked so hard. Let’s do a quick checkpoint to see your progress. I will ask you two simple questions. Are you ready?

Anna: I know you can do it! Just take a breath and speak. You are ready for this.

Mike: Question number one. If you work in a building at a desk with a computer, where do you work?

Anna: You work in an office. Great job! Now, question number two. What do we call the people you work with in your team?

Mike: They are your colleagues. You see? You are using job vocabulary English A1 A2 already!

Anna: At the start of this episode, we said you would be able to describe your job in English. And you are doing it right now!

Mike: Please remember: every small step matters. You are doing great. Truly great!

Anna: Your confidence is growing every minute. Be proud of yourself today!

Keep Practicing: Talk About Your Job in English

Mike: Thank you so much for listening to us today. It was so much fun to talk about work and tasks with you!

Anna: If you liked this easy English for beginners job lesson, please like the video and subscribe to our channel.

Mike: And please, write a comment! Tell us: What do you do? We love reading about your lives!

Anna: Your support helps us create more useful podcasts for you. It helps us help you!

Mike: Thank you for listening to Easy English Podcast Show.

Anna: Have a beautiful day at your job.

Mike: Goodbye for now!

Anna: Goodbye!

Educational Materials

After listening to the episode, take some time to explore the extra materials. You will find the key **vocabulary** and **useful phrases** from the conversation. There is also a **short quiz** to check your understanding (answers: 1-B, 2-B, 3-AB, 4-B, 5-A), plus **discussion questions** to help you practice speaking. These tools work together to make your learning deeper and more natural. Use them at your own pace, and you will see progress step by step.

Essential Job Vocabulary (A1–A2 Level)

job /dʒɒb/ — noun → the work a person does to earn money.

teacher /'tiː.tʃər/ — noun → a person who helps students learn.

manager /'mæn.ɪ.dʒər/ — noun → a person who leads a team or company work.

office /'ɒf.ɪs/ — noun → a place where people work with computers and desks.

company /'kʌm.pə.ni/ — noun → a business where people work.

task /tɑːsk/ — noun → a piece of work that you need to do.

colleagues /'kɒ.liːɡz/ — noun → people you work with.

schedule /'skedʒ.uːl/ — noun → a plan that shows your work time.

meeting /'miː.tɪŋ/ — noun → a time when people talk together about work.

email /'iː.meɪl/ — noun → a message you send using a computer.

Useful English Phrases

What do you do? → use this question to ask someone about their job.

I am a teacher. → a simple way to say your profession.

I work in an office. → say where you work.

I work for a company. → explain the organization where you work.

I have many tasks today. → say you have a lot of work to do.

I talk with my colleagues. → describe communication with people at work.

I write emails. → describe one of your work activities.

I have meetings. → say that you meet people to talk about work.

My schedule is busy. → explain that you have a lot of work during the day.

I like my job. → say that you enjoy your work.

English Quiz – Test Your Vocabulary

What question asks about someone's profession?

- Where are you from?
- What do you do?
- What is your name?
- How old are you?

Where do many managers work?

- Airport
- Office
- Hospital
- Restaurant

Which words describe people you work with?

- ☐ Colleagues
- ☐ Team
- ☐ Parents
- ☐ Tourists

What is a schedule?

- A food menu
- A work time plan
- A type of job
- A computer program

What is an example of a task at work?

- Writing emails
- Driving a plane
- Playing football
- Sleeping

Practice English Writing – Discussion Questions

1. How would you describe your job in English? Talk about where you work and what you do every day.
2. What tasks do you usually do at work or school? Describe your schedule in 2–3 sentences.

Try to answer these questions in the [comments](#)! This is very important for practicing and remembering what you learned.

Thank you & keep going

Thank you for learning with **Easy English Podcast Show**. Every episode, every PDF, and every small practice helps you speak English better and more naturally.

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